



Human Resources
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COUNTY OF AVERY
Human Resources

Positions Available

Income Maintenance Caseworker, DSS. Primary duties will include determining clients' eligibility for assistance in various programs such as Medicaid, Long Term Care, Food and Nutrition, etc. Must have excellent written and verbal communication skills, data entry skills and ability to meet deadlines and accuracy is required. High school graduate or equivalent, with at least three years' experience in a business setting. Full time position, M-F, 8-4:30 pm. Comprehensive benefits package. Complete a NC State Application located at www.oshr.nc.gov. Mail to: Human Resources Director, County of Avery, P.O. Box 640 Newland, NC 28657. Application deadline: December 19, 2014.

Solid Waste Collection Site Attendant, Primary duties will include assisting the general public with disposal of refuse and placement of recyclables at the collection site; providing information and direction to patrons concerning proper separation of materials and disposal procedures. Will be required to assist elderly, disabled, and other customers with disposal of waste materials as needed. Additional duties will include assisting in the Solid Waste Department's recycling program on as needed basis. Must have driver's license with dependable transportation. Scheduling is on an as needed basis and assignment may be at any of the different sites. \$9.87hr, no benefits. Application located at www.averycountync.gov. Mail to Human Resources Director, County of Avery, P.O. Box 640 Newland, NC 28657

Telecommunicator: Part-time positions, will be responsible for public safety communications and administrative support work for Avery County law enforcement, fire, and rescue functions. On the job training available, must be able to obtain certification as EMD, DCI and CPR certification within six months of hire. 8- 12 hour shifts, will work nights, weekends and holidays and be available to work on short notice. Open until filled. Application located at www.averycountync.gov . Mail to: Human Resources Director, County of Avery, P.O. Box 640 Newland, NC 28657.