



*Human Resources  
Peggy Wallace  
P. O. Box 640  
Newland, NC 28657  
(828) 733-6687  
(828) 733-8209 Fax*

COUNTY OF AVERY  
*Human Resources*

---

**Positions Available**

**Back Up Van Driver:** Avery County Transportation, 5 years driving experience, Valid NC Driver's license and a good driving record required. Must be dependable, responsible, and have a strong work ethic and be an enthusiastic team player. Must enjoy working with people. Computer skills preferred. Scheduling will vary week to week. No benefits are associated with this position.

**Deputy Tax Collector:** Full time M-F, 8-4:30. Administrative work in the collection and accounting for current and delinquent taxes. Two-year college or university degree in business, accounting or related field or an equivalent combination of education and experience. Must be able to communicate effectively, courteously and tactfully with the public. Comprehensive benefits package.

**Cook's Assistant:** Part time position, 20 hours per week. Hours: 9:00am- 1:30 pm. Assists with the preparation, cooking and serving of meals within the Senior Center and preparation of in-home delivered meals.

Please apply for the above positions by completing the Avery County Employment Application located at [www.averycountync.gov](http://www.averycountync.gov) . Mail to: Human Resources Director, County of Avery, P.O. Box 640 Newland, NC 28657.